

## Payment with personal and bank cheques

**Data Entry** ? help back

**Receipt Session:** 05 Sep 2016, BMACFA Receipting

Receipt Number: 2440680 Journal

**Receipt Source**

Receipt Source:  Payers Name:  [Title Case](#)

[Property ID](#)  Payers Address:  [Title Case](#)

[Charges](#) [Charges](#)

**When adding the cheque**

Enter the drawer's name that is on the cheque

**Add Cheque**

☒ Add Cheque

Cheque Number:

BSB Number:  [National Australia Bank Limited - VIC - 311 Lonsdale St.](#)

Bank Account Number:

Cheque Amount:

Drawers Name:  [Title Case](#)

[Add Cheque](#) [Cancel](#)

## Payment with credit card

**Data Entry** ? help back

**Receipt Session:** 05 Sep 2016, BMACFA Receipting

Receipt Number: 2440680 Journal ID: 245146 [Change](#)

**Receipt Source**

Receipt Source:  Payers Name:  [Title Case](#)

[Property ID](#)  Payers Address:  [Title Case](#)

**If the drawer's name or the card holder's name is different to the applicants name, enter the drawer's name in the Payer's Name field and enter C/- the applicants name in the address field**

| ID | Charge ID | Reference | Notes |
|----|-----------|-----------|-------|
|----|-----------|-----------|-------|

0.00 Count: 0

## Payment with Bank Cheque or Money Order

**Receipt Session:** 05 Sep 2016, BMACFA Receipting

Receipt Number:\* 2440681 Journal ID: 245146

**Receipt Source**

Receipt Source:  Payers Name: Beverley Macfarlane or BC 14521 or MO1245678 [Title Case](#)

[Property ID](#)  Payers Address:  [Title Case](#)

Name ID:  [Charges](#)

Property ID:  [Charges](#)

**Payment Details**

Totals

Transactions: 0.00 [Cash In](#) 0.00 [Receipt Format:](#) Counter [REVPIREV\\_Re](#)

**Cheque**

help clear

Cheque Number: 00014521

BSB Number:\* 083214 [National Australia Bank Limited - VIC - 311 Lonsdale St.](#)

Account Number:\* 478541

Cheque Amount:\* 0.00 [Title Case](#)

Drawers Name:\* BC [Title Case](#)

[Add Cheque](#) [Cancel](#)

**Receipt must be made out to the person making the payment. If not available, enter the bank cheque number in the Payers Name**

**In the drawers field enter BC and no other numbers required as the information has already been entered in the other fields.**

## Payment with Money Order

**Receipt Session:** 05 Sep 2016, BMACFA Receipting

Receipt Number:\* 2440681 Journal ID:

**Receipt Source**

Receipt Source:  Payers Name: Beverley Macfarlane or BC 14521 or MO1245678 [Title Case](#)

[Property ID](#)  Payers Address:  [Title Case](#)

Name ID:  [Charges](#)

Property ID:  [Charges](#)

**Payment Details**

Totals

Transactions: 0.00 [Cash In](#) 0.00 [Receipt Format:](#) Counter [REVPIREV\\_Re](#)

**Cheque**

help clear

Cheque Number: 01245678

BSB Number:\* 083214 [National Australia Bank Limited - VIC - 311 Lonsdale St.](#)

Account Number:\* 478541

Cheque Amount:\* 0.00 [Title Case](#)

Drawers Name:\* MO01245678 [Title Case](#)

[Add Cheque](#) [Cancel](#)

**Receipt must be made out to the person making the payment. If not available, enter the Money Order number in the Payers Name**

**In the drawers field enter MO and then the first eight numbers of the money order- no spaces**